

18 March 2020

Dear Parent and Student

**Partial School Closure**

As I previously shared with you, if we got to a stage where we had insufficient staff available to provide the cover we needed to keep our school fully operational, I would have to action full closure or closure of school for certain year groups. Unfortunately, we have now hit that critical level of staffing.

With regret, I now need **to close school for Years 9 and 10**. I know you will fully appreciate why this has to be the case at this difficult time and I thank you for your support. Work will be set for students via our Google classrooms. We will also post home paper copies of work and resources to those families and students who have advised us that they do not have the necessary IT access at home.

**This closure is only for Years 9 and 10 at this time and is with immediate effect.** Students in Years 9 and 10 should not report to school tomorrow morning – ie: Thursday 19<sup>th</sup> March.

We will keep you updated via email, bulletins posted on our website and through text messaging. All staff who are fit and able to be in school will be present tomorrow.

Please do not hesitate to be in contact tomorrow if you need to be. We are doing all that we can to respond quickly to enquiries. We are also doing all that we can to serve you and our local community by keeping open for as long as we can without compromising everyone's health and well-being.

I wish you all well and look forward to updating you as the situation develops and as we receive further information/guidance from the Government.

Very best wishes.



**Kathleen M Higgins**  
**Executive Headteacher**