

Beechwood School Remote Education Provision: information for parents

This information is intended to provide clarity and transparency to pupils, parents/carers about what to expect from remote education if local or national restrictions and guidelines require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education on the first day or two of pupils being sent home?

All students will be sent work, via Google Classroom from their subjects that they have that day, pupils will be expected to follow their timetable and this will take place on the first day of pupils being sent home. Google Classroom is our Virtual Learning Platform and all work and information will be uploaded here - all pupils are expected to logon using their Google login details - which they all have. The first piece of assigned work will be required to be completed electronically and submitted back to the teachers. This work will have a submission date which must be adhered to.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

At Beechwood we will endeavour to teach the same curriculum remotely as we do in school wherever possible and appropriate. However, there may be some changes to curriculum maps which require some adaptations to specific subjects. Departments/subject teachers will notify pupils of these changes, through the subsequent sequencing of lessons, either through live lessons or in the form of announcements on Google Classroom.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year - Year 7, 8 and 9	Pupils should follow their current timetable with regards to expectations of the number of hours each day. Year 7 and 11 08:40 am - 2:40 pm Year 8 and 9 09:00 am – 3 pm Year 10 and Sixth Form 08:50 am - 2:50 pm
Secondary school-aged pupils working towards formal qualifications this year - Year 10, 11 and Sixth Form	As above plus additional further reading and independent work to support progress throughout the remote learning experience. NB: this is no more than our usual expectations within school.

Accessing remote education

How will my child access any online remote education you are providing?

Google Workspace is used for the whole school as our Virtual Learning Platform. Pupils will access Google Classroom and all work and communication should be done through this forum. Each pupil has their own individual login information (*if pupils forget their login details then they should contact their Director of*

Studies via email and this information will be reset) and Google Classroom can be accessed via any electronic device, including but not limited to; Desktop PC, laptop, tablet and Smartphones.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education.

All those that have been identified will in time be able to access school support for laptops and internet connection. This will be prioritised in the first instance for examination year groups. This information has been gathered by Directors of Studies (DOS) and those requiring support will be contacted by a member of staff to discuss the individual requirement for each pupil. If you feel you require support please contact the school via the school enquiries email or the reception telephone number in the first instance and your individual case will then be considered.

Pupils who do not have access will be given printed information that can either be collected or posted home (please be aware that if it is posted then this may cause a delay in specific learning time as stated in a previous section: **How long can I expect work set by the school to take my child each day?** Pupils will be expected to complete this work and return to school on the submission date required (or at its earliest convenience if there are extraordinary and special circumstances).

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons);
- real time interaction via email;
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers);
- printed paper packs produced by teachers (e.g. workbooks, worksheets);
- textbooks and reading books pupils have at home;
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences e.g. Seneca and BBC Bitesize.

In some cases departments/subjects may require coursework or NEA (non-examinable Assessment) to take place. This will only happen for our school aged pupils working towards exams (Year 10, 11 and Sixth Form). No other form of long-term project work will take place.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Expectations for pupils' engagement with remote education

Pupils should follow their allocated timetable during any period of remote learning. engagement should occur for all subjects, in the form of an assignment, live lesson or response to feedback. All of this will take place via Google Classroom or through hard copy material posted home. For further information on the expectations during a 'live' remote lesson please see the attached document: [10 Tips for pupils](#)

Expectations of parental support

Parents are expected to support pupils with with remote learning in the following ways.

1. Where possible make sure pupils have a suitable space to work from.
2. Help with developing a routine at home e.g. following the pupil timetable.
3. Allow pupils access to Wifi and devices during the day to support pupil progress.
4. Support with school expectations related to live lessons and remote learning.
5. Contact the school if the pupil is unwell and cannot take part in the school day, as per our attendance policy.

6. Parents should not interact with teaching staff during live lessons - and should be aware that all lesson will be recorded.

For further information on the expectations during 'live' remote lessons please see the attached document: [10 Tips for parents](#)

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Pupils will be monitored by their subject teachers and this will follow our usual whole school behavioural policy. All pupils are expected to follow their current timetable and they should access work and assignments via Google Classroom. At least one live lesson per week will occur for each subject (however for some subjects this may differ) during this time an attendance register will be taken. Parents will be informed of non-attendance during this time and the pupil will have an unauthorised absence. Unless the school has been informed prior to the lesson, using the attendance policy.

If engagement becomes a concern a phone call home will take place. If however, the pupil is not engaging in multiple subjects, then the DOS (Director of Studies) or SLT member will phone home to inform parents and carers and address the matter seeking to support and enable improved engagement.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via Google Classroom and other digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows.

- During live remote lessons pupils will have the opportunity for immediate oral feedback and have the opportunity to respond through their own questions or responses to questions, just like when in the school environment.
- Activities, assignments and quizzes will be set on a regular basis to keep track of knowledge and understanding and progress being made.
- When feedback has been given electronically, it is expected that pupils respond to this feedback to inform the subject teacher of their knowledge and understanding.
- Automatic marking of some tasks will also be collated and the results of this will reflect immediate feedback for each pupil.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Our SEND department will continue to support small groups through remote learning in the form of live lessons or pre-recorded lessons.
- Phone calls will be made home to support pupils who require the most support from our SEND department.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the practicality of teaching pupils both at home and in school and the arrangements will be communicated as is appropriate to the context at the time.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Firstly, it is the pupil's responsibility to catch up on any missed work. This can be done in the following ways:

1. Use Google Classroom to access the curriculum maps and schemes of learning.
2. Use Google Classroom to access any resources from each subject area, which can be found on the stream or in the classwork section. Within this section the classwork should be organised to help support the current curriculum map. Here is an example of what a classwork page should look like: [Proposed Remote learning Classroom template](#)
3. Some teachers may record the lesson live taking place in school. This can then be viewed by the pupil, or watched back later to see the work missed.

Online Remote Learning Responsible User Agreement - Beechwood School

Rules

These rules are a basic outline of the principles for online working. Please refer to the Remote Learning Document for full details of online protocols when using Google Workspace and all associated tools such as Google Meet and Google Classroom.

Students must adhere to these rules and parents/carers are asked to ensure this is the case. This is a very important home - school agreement to support the learning of students and it is essential that this is followed in terms of the legal requirements of General Data Protection Regulations. Failure to comply is not only a school disciplinary matter but is also a legal matter.

We, as always, thank students and parents/carers for their understanding and compliance.

- I will only use technology for school purposes as directed by my teacher.
- I will only use technology to support my learning and in an appropriate way.
- I will not reveal my passwords to anyone.
- I will be responsible for my behaviour and actions when using technology, including the resources I access and the language I use.
- I will make sure that all my communication with students, teachers and others using technology is responsible and sensible.
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher or my parent.
- I will not record or take photos/screenshots of my classmates or teachers during video sessions.
- I understand that when using applications provided by the school that my use can be monitored and logged and be made available to my teachers.
- I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and my parent may be contacted.
- I understand that Google Workspace is an extension of the classroom and that I should conduct myself as I would in a classroom environment. This includes:
 - Taking part in live lessons via Google Meet in an environment that is safe, quiet and free from distractions (preferably not a bedroom)
 - Being on time for the virtual meeting
 - Being dressed appropriately for learning
 - Remaining attentive during sessions
 - Interacting patiently and respectfully with your teachers and peers
 - Not recording each other's online interactions
 - Finishing the session when your teacher instructs you to do so